

## **AUDIT, CRIME & DISORDER AND SCRUTINY COMMITTEE**

**Thursday 19 November 2020 at 7.30 pm**

**Place: Remote Meeting**

**PLEASE NOTE: this will be a 'virtual meeting'.**

**The link to the meeting is: <https://attendee.gotowebinar.com/register/4806809059918188813>  
Webinar ID: 959-450-627**

**Telephone (listen-only): 020 3713 5022, Telephone Access code:448-089-802**

The members listed below are summoned to attend the Audit, Crime & Disorder and Scrutiny Committee meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Councillor Steve Bridger (Chair)  
Councillor Steven McCormick (Vice-Chair)  
Councillor Arthur Abdulin  
Councillor Nigel Collin  
Councillor Liz Frost

Councillor Rob Geleit  
Councillor David Gulland  
Councillor Colin Keane  
Councillor Phil Neale  
Councillor Alan Sursham

Yours sincerely



Chief Executive

For further information, please contact Democratic Services, [democraticservices@epsom-ewell.gov.uk](mailto:democraticservices@epsom-ewell.gov.uk) or 01372 732000

## Public information

### Please note that this meeting will be a 'virtual meeting'

This meeting will be held online and is open to the press and public to attend as an observer using free GoToWebinar software, or by telephone.

A link to the online address for this meeting is provided on the first page of this agenda and on the Council's website. A telephone connection number is also provided on the front page of this agenda as a way to observe the meeting, and will relay the full audio from the meeting as an alternative to online connection.

Information about the terms of reference and membership of this Committee are available on the [Council's website](#). The website also provides copies of agendas, reports and minutes.

Agendas, reports and minutes for the Committee are also available on the free Modern.Gov app for iPad, Android and Windows devices. For further information on how to access information regarding this Committee, please email us at [Democraticservices@epsom-ewell.gov.uk](mailto:Democraticservices@epsom-ewell.gov.uk).

### Exclusion of the Press and the Public

There are no matters scheduled to be discussed at this meeting that would appear to disclose confidential or exempt information under the provisions Schedule 12A of the Local Government (Access to Information) Act 1985. Should any such matters arise during the course of discussion of the below items or should the Chairman agree to discuss any other such matters on the grounds of urgency, the Committee will wish to resolve to exclude the press and public by virtue of the private nature of the business to be transacted.

### Questions from the Public

Questions from the public are permitted at meetings of the Committee. Any person wishing to ask a question at a meeting of the Committee must register to do so, as set out below.

Up to 30 minutes will be set aside for written or oral questions from any member of the public who lives, works, attends an educational establishment or owns or leases land in the Borough on matters within the Terms of Reference of the Audit, Crime & Disorder and Scrutiny Committee which may not include matters listed on a Committee Agenda.

All questions whether written or oral must consist of one question only, they cannot consist of multi parts or of a statement.

The question or topic may not relate to a specific planning application or decision under the Planning Acts, a specific application for a licence or permit of any kind, the personal affairs of an individual, or a matter which is exempt from disclosure or confidential under the Local Government Act 1972. Questions which in the view of the Chairman are vexatious or frivolous will not be accepted.

To register to ask a question at a meeting of the Committee, please contact Democratic Services, email: [democraticservices@epsom-ewell.gov.uk](mailto:democraticservices@epsom-ewell.gov.uk), telephone: 01372 732000.

Written questions must be received by Democratic Services by noon on the tenth working day before the day of the meeting. For this meeting this is **Noon, 5 November 2020**

Registration for oral questions is open until noon on the second working day before the day of the meeting. For this meeting this is **Noon, 17 November**

## **AGENDA**

### **1. QUESTION TIME**

To take any questions from members of the Public.

### **2. DECLARATIONS OF INTEREST**

Members are asked to declare the existence and nature of any Disclosable Pecuniary Interests in respect of any item of business to be considered at the meeting.

### **3. MINUTES OF THE PREVIOUS MEETING** (Pages 5 - 6)

The Committee is asked to confirm as a true record the Minutes of the Meeting of the Committee held on 6 February 2020 (attached) and Special Meeting of the Committee held on 17 September 2020 (to follow) and to authorise the Chair to sign them.

### **4. INTERNAL AUDIT PLAN 2020-21** (Pages 7 - 36)

This report introduces the Internal Audit Plan and Charter for 2020/21.

### **5. INTERNAL AUDIT PROGRESS REPORT** (Pages 37 - 74)

This report summarises progress against the Internal Audit Plan and informs the Committee of the latest External Quality Assessment of Southern Internal Audit Partnership.

### **6. ANNUAL REPORT ON THE USE OF RIPa POWERS** (Pages 75 - 78)

To report on the Council's activities relating to surveillance under the Regulation of Investigatory Powers Act 2000 for 2019.

### **7. RISK MANAGEMENT FRAMEWORK ANNUAL REPORT** (To Follow)

Report to follow.

### **8. CORPORATE PLAN: 2019 TO 2020 YEAR END PERFORMANCE AND TARGET OVERVIEW 2020 TO 2021** (Pages 79 - 90)

This report provides the end of year status of the Key Priority Targets 2019/20 and presents the Key Priority Targets for 2020/21, the first year of the new corporate plan 2020 to 2024.

**9. ANNUAL REPORT 2019/20 (Pages 91 - 100)**

This report presents the Annual Report of the Audit, Crime & Disorder and Scrutiny Committee for 2019/20 and draft work programme 2020/21.